



New Student Checklist

1. Visit CUC to register for classes. (Dual-Credit students have already done this.)
2. Visit your home university student portal. *
3. Set up your university E-mail account. *
4. Set up your Web Advisor account. *
5. Confirm your attendance in Web Advisor each semester. (Click on the button link and then complete the survey to do this.)
6. Set up your Desire to Learn (D2L) and Starfish accounts. *
7. Register for the Campus Alert System in response to an invitation in your student email account.
8. Attend the student orientation session at CUC the week before your classes start. At the orientation, let people know if you haven't managed to get all your accounts set up. These accounts need to be up and running so that you can complete assignments at your first class meeting.
9. Purchase your textbooks (available at CUC the week before classes start). Freda Lumby at CUC (773-3022) has more textbook information if you need it.
10. If you intend to use a personal laptop computer at CUC, set up your access to the CUC wireless network as soon as possible. (Dual-Credit students using their high school laptops will need to work with the high school computer technicians to make sure they have access to their university email and other university accounts at CUC, and at home, as well as at the high school.)
11. Apply for scholarships available at CUC before the fall or spring semesters.
12. Like CUC on Facebook to stay up-to-date on CUC happenings.
13. Plan to study or complete assignments outside of class (on average) 6 hours every week of the semester for each 3-credit class you are enrolled in. If you are in a blended class, you will be given online assignments to bring your class interactions up to the total 3-hour weekly class time required, in addition to the expected outside of class homework or study time. [If you are in MATH 095, plan to work in the software 9 hours weekly.]
14. Contact your instructors whenever you have questions or concerns. Talking before or after class, or engaging in an email conversation can be a great start and may be enough to get your questions answered. If you need to arrange a longer conference to cover your questions, let your instructors know and they will work with you to meet at another time.
15. Watch for, act on, and reply to emails from your academic advisors, especially Laura Hayden-Moreland at CUC.
16. Contact your CUC academic advisor or your on-campus advisor if you are looking for academic help or advice.
17. If you are old enough to use tobacco, remember, there is no smoking on CUC property and any smoking materials should be disposed of appropriately before approaching the campus.

* Use the CUCPierre.org website's information to get going on setting up your student accounts:
<http://cucpierre.org/student-access-to-online-accounts/>