

# High School Dual Credit Program Add/Drop Form

## South Dakota Board of Regents

*Black Hills State University – Dakota State University – Northern State University*

*South Dakota School of Mines & Technology – South Dakota State University – University of South Dakota*

This form is for students who are currently enrolled at a Regental institution (they have submitted an application prior to the required deadline, have been accepted, and are enrolled in courses) and are participating in the Reduced Tuition High School Dual Credit Program. Completed Add/Drop forms should be submitted to the Dual Credit Campus Contact(s) on the campus(s) you are enrolled in courses at.

Adding Courses: Students wishing to add additional courses must do so by close of business on the third day of classes.

Dropping Courses: Students may drop courses up until the traditional add/drop date.

Switching Courses: Students wishing to drop one course and switch to another may work with the Dual Credit Campus Contact at their institution, as students may be able to switch courses until the traditional add/drop date with the approval of faculty for the course they wish to add.

Legal Name: \_\_\_\_\_ Campus Student ID Number: \_\_\_\_\_  
Last – First – Middle

Birth Date: \_\_\_\_\_ Email: \_\_\_\_\_

High School Attending: \_\_\_\_\_  
School City State

### Add/Drop Course Information

University you are enrolled at:     BHSU     DSU     NSU     SDSM&T     SDSU     USD

Semester you wish to add/drop a course:     Fall 20\_\_\_\_     Spring 20\_\_\_\_     Summer 20\_\_\_\_

Location of class(es) you are adding/dropping (Select all that apply.):  
 On-campus     Online     University Center (Select Location Below)  
 Pierre     Sioux Falls     Rapid City

I would like to:	Subject	Course Number	Section Number	Course Title	Credit Hours
<input type="checkbox"/> Add <input type="checkbox"/> Drop					
<input type="checkbox"/> Add <input type="checkbox"/> Drop					
<input type="checkbox"/> Add <input type="checkbox"/> Drop					

\*Please note: Students are limited to enrollment in no more than 9 credit hours during a given academic term. Exemptions may be granted after approval by the System Vice President for Academic Affairs for the Board of Regents.

### Signatures & High School Authorization:

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

School Official Signature \_\_\_\_\_ Date \_\_\_\_\_

School Official Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_